

Get up to £1000 for a creative project for your LYPFT service

Expressions of Interest: **30th April 2024**

Grant Applications by: **30th June 2024**

Your project needs to involve people who use LYPFT services participating in some form of creative activity (anything from photography to drama, creative writing, dance, singing, music etc) and include them in the planning. You will also need to work with artist(s) or arts organisation(s) from outside of your service.

If you wish to discuss your idea, please email info@artsandmindsnetwork.org.uk

Framework and Guidance

1. Introduction

The document sets out a framework for creative grants for arts activity and initiatives by members of Leeds and York Partnership NHS Foundation Trust

2. Rationale

Our aim is to support the arts as part of recovery, inclusion and wellbeing. The fund is one way in which we hope to support and encourage artistic and creative initiatives led by people who receive and work in health and social care settings.

3. Purpose

- The purpose of the fund is to support creative projects within LYPFT services.
- Applications can be made by groups, or individuals planning to work with groups.
- The fund will support small-scale initiatives that would otherwise not be funded.

4. Criteria for applications

Applications can be made by groups, or individuals working with groups, and should meet these criteria:

- Demonstrate that they will benefit users of LYPFT services and/or their carers
- Enable service users to participate in a creative project in any media
- Have the grant request endorsed by the applicant's manager
- Demonstrate partnership working with service users and/or carers
- Demonstrate partnership working with artist(s) or arts organization(s)
- Agree to evaluate the project
- Be outside the service's usual funding remit
- Preference will be given for services that have not previously been awarded grants
- **Contribute an additional £100 to the project's budget.**

5. Role of the endorser

The endorser for an application to the Arts & Minds fund has the responsibility for:

- Supporting the applicant to complete the application and approving it
- Being responsible for overseeing and enabling the use of the grant
- **Approving the additional £100 contribution to the project budget**
- With the applicant, jointly reporting on the use of the grant.

If the endorser fails to ensure that the applicant adheres to the criteria set out in the guidance, they will not be able to act as an endorser for any future applications.

6. What the fund can be used for

The fund can be used to enable service users, carers and staff to participate in a creative project in any media (e.g. writing, photography, drama, dance, music). *Examples of what can be applied for are as follows:*

- Artist's fees – **we can advise on appropriate artists or organisations to partner with – please let us know what you would like help with in the Expression of Interest**
- Arts materials – Arts & Minds members get discounts at art shops, please ask!
- Room hire
- Publicity
- Equipment.

This is not an exhaustive list, and all applications will be considered.

7. How much can be applied for?

The panel will consider a grant of up to £1000.

8. How are decisions made?

A panel will meet in July to make a decision about the award.

Applications will be judged against the criteria set out in this framework.

9. Outcomes of applications

We will notify applicants by email of the outcome of their application as soon as possible after we have made a decision.

10. Responsibilities of successful applicants

- **Contribute an additional £100 to the project budget.**
- Only use the grant for the purpose described in the application.
- Refund any unspent balance to Arts & Minds.
- **Use the grant by 31/01/25.**
- **Return a completed Evaluation Report by 28/02/25.**
- Acknowledge Arts & Minds in any publicity relating to the project.
- Share information and knowledge about the initiative where appropriate.
- **Submit evaluation of the project within one month of its completion.**